

2015-2016 GUIDE TO NCAA REGULATIONS



**RULES AND REGULATIONS FOR
ALUMNI, FRIENDS, AND EMPLOYEES**





Fall 2015

Dear Rollins Tar or Friend of Rollins Athletics,

As a friend, fan, parent, alumnus, booster or donor of Rollins College and Rollins College Athletics, you are an important part of Tars Athletics success. The information contained in this brochure will illustrate how you can help the entire athletic program have continued success by complying with NCAA rules and regulations. Also, in this document you will find other aspects of NCAA rules that impact our athletics coaches, staff and student-athletes which you may find helpful.

NCAA compliance with the rules is everyone's job. If you are not sure if an activity is allowed, ASK BEFORE YOU ACT.

Your efforts in complying with the NCAA rules and your support of our student-athletes is appreciated and import to our continue success.

Go Tars!

Pennie Parker
Director of Athletics

Representative of Rollins' Athletics Interests/Rollins Booster



You are a representative of Rollins' athletics interests, more commonly known as a "booster," if you meet any of the following conditions:

-  You are a former Tar student-athlete.
-  You are a member of any organization that promotes Rollins' athletics program (e.g., Anchor Club).
-  You have made a financial contribution to Rollins Department of Athletics or the Anchor Club or a specific team.
-  You have ever assisted in the recruitment or evaluation of prospects for Rollins.
-  You have provided benefits (e.g., summer jobs or occasional meals) to enrolled student-athletes, parents or relatives.
-  You have ever, in any way, promoted the Rollins athletics program.

NOTE: Once you become a booster, you are considered a booster for life.

Prospective Student-Athlete



A prospective student-athlete, commonly known as a "prospect," is any individual who has started classes for the 9th grade. In addition, individuals enrolled in preparatory schools or two-year colleges are considered prospects. Ultimately, a student remains a prospect until attending their first day of class at a four-year collegiate institution or attending a regular squad practice, whichever occurs earlier.

Extra Benefit

An extra benefit is any special arrangement by an institutional employee or a representative of the institution's athletics interests to provide a student-athlete of the student-athlete's relative or friend a benefit that is not expressly authorized by NCAA legislation. Receipt of a benefit is not a violation if it is demonstrated that the same benefit is generally available to the institution's students or their relative or friends or to a particular segment of the student body (e.g., foreign students, minority students) determined on a basis unrelated to athletics ability.

Prohibited Financial Aid, Benefits and Arrangements



A Rollins employee or Rollins booster/representative of the institution's athletics interests **may not** provide a student-athlete with extra benefits or services, including, **but not limited to**:

-  Special discounts, payments arrangements or credit (e.g., credit line at a store) on a purchase or service (e.g., dry cleaning, meals, drinks, legal fees, laundry, repair services, sports camps, etc.).
-  Use of institutional telephones, long distance access codes or credit cards for personal reasons.
-  Use of institutional copy machines and fax machines for personal reasons.
-  An automobile or use of an automobile.
-  Free or reduced-cost services, rentals or purchases of any type.
-  Free or reduced-cost housing. A student-athlete cannot accept free or reduced-cost housing from any Rollins College employee or booster. This includes in Florida, in the student-athlete's home city, or in any other location.
-  Free or reduced-cost storage of personal belongings.
-  Loan of money, signing or cosigning of loans or guarantee of bond.
-  Gifts of any kind, including birthday cards or holiday gifts.
-  Transportation (e.g., a ride home with a coach, ride with a booster).
-  Cash or like items (e.g., gift certificates).

**BYLAW ARTICLE 16
Awards, Benefits and Expenses
for Enrolled Student-Athletes**

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-  Tangible items (e.g., clothing, cars, jewelry).
-  Impermissible academic services (e.g., typing reports, papers, letters for a student-athlete).
-  Free or reduced-cost entertainment services from commercial agencies without charge or at reduced rates, or free or reduced-cost admissions to professional athletic contests from professional sports organizations, unless such services are available to the student body in general (e.g., movie tickets, dinners/restaurants, use of car, car dealers, and community events).
-  Educational expenses (other than from permissible institutional and outside sources).
-  Purchase complimentary admissions from a student-athlete.

A student-athlete cannot accept anything from a Rollins College employee or booster. The acceptance by a student-athlete of any extra benefit is a violation of NCAA regulations and places the student-athlete's eligibility for intercollegiate competition in jeopardy.

Recruiting

Recruiting is any solicitation of prospective student-athletes or their parents by an institutional staff member or by a representative of the institution's athletics interests (booster) for the purpose of securing a prospective student-athlete's enrollment and ultimate participation in the institution's intercollegiate athletics program.

Contact

A contact is **any** face-to-face encounter between a prospective student-athlete or the prospective student-athlete's relatives or legal guardian(s) and an institutional staff member or athletics representative (booster) during which any dialogue occurs in excess of an exchange of a greeting. If a prospect approaches you, give a polite, short greeting, and then explain that because you are a Rollins booster, you cannot continue the conversation because of NCAA/Rollins Athletics rules.

Commercial Advertisement or Charity/Non-Profit Organization/Promotional Activities

It is not permissible to use the name or picture of an enrolled student-athlete to directly advertise, recommend, or promote sales or the use of a commercial product or service of any kind. There is a NCAA exception with respect of use of a student-athlete name or picture of an enrolled student-athlete for a charity/non-profit organization, however, **prior approval is required**, contact Rollins Compliance at 407-646-2367 so the appropriate NCAA approval form may be completed.

Recruiting by Representatives of Athletics Interests (Boosters)

 Solicitation of a student-athlete's enrollment by the Rollins institution or any Rollins representative of its athletics interests (booster) in violation of the NCAA's legislation shall render the student-athlete ineligible to represent that Rollins in intercollegiate athletics.

Do's... Rollins boosters/donors are permitted:



-  To have on-campus contact with a prospective student-athlete or the prospective student-athlete's relatives or legal guardians as long as it is not recruiting related.
-  Written communication with prospective student-athlete or prospective student-athlete's relatives or legal guardians.
-  May view a prospective student-athlete's athletics contest on his or her own initiative, provided you do not contact the prospect or the prospect's relatives, coach, principal or counselor. Feel free to attend high school and community college athletic events. You simply cannot have any contact with the prospect or their relatives or friends. A booster **may not** contact anyone associated with the prospect in an effort to evaluate him/her. A Rollins College Athletics staff member cannot request or direct a booster to evaluate a prospect.
-  Continue longtime established family relationships with friends and neighbors. Contacts with sons and daughters of these families are permitted as long as they are not made for recruiting purposes and are not initiated by a Rollins coaching staff member.

-  Contact with a prospect in the community is permitted, as long as it is not pre-arranged, does not happen at the prospect's school or competition site and the contact does not involve recruiting. Also, the contact should be considered "unavoidable incidental contact."
-  Feel free to attend a public event (e.g., a high school award banquet or dinner) at which prospects are in attendance. However, no attempt should be made to recruit prospects at those events.
-  Send the Rollins coaching staff any newspaper clippings or other information about prospects that you think would be of interest and let the coaching staff make the appropriate contact with the prospect.

Don'ts...Rollins boosters/donors may not:

 **You may not make recruiting contact** with a prospective student-athlete (someone who has started classes for the 9th Grade or a two-year JUCO student) or the prospective student-athlete's relatives or legal guardians. The actions below could blur the line with respect to recruiting a prospect, so please do not participate in these activities with any prospect.

-  No in person or face-to-face contact or off campus
-  No telephone calls
-  No letters
-  No emails, chat rooms, blogs, instant messaging
-  No facsimiles
-  No social networking websites (Facebook, Twitter, etc.)



-  **You may not** contact the prospective student-athlete if viewing a prospective student-athlete's contest.
-  **You may not** contact a prospective student-athlete's coach, principal or counselor in an attempt to evaluate the prospective student-athlete.
-  **You may not** visit a prospective student-athlete's educational institution to pick up film/videotape or transcripts pertaining to the evaluation of the prospective student-athlete's academic eligibility or athletics ability.
-  **You may not** make any contact with a prospect or the prospect's family on or off campus. If a Rollins coach has a prospect at an athletic event, you should not approach the coach until after the prospect and family have gone elsewhere. If you are approached by a prospect off campus regarding the institution's athletics program, suggest that the prospect contact the institution for information.
-  **You may not** become directly or indirectly involved in making arrangements for a prospect, the prospect's relatives or friends to receive money or financial aid of any kind.
-  **You may not** transport, pay or arrange for payment of transportation costs for a prospect or the prospect's relatives or friends to visit the campus.
-  **You may not** provide room and/or board, transportation of any kind or any other benefit to a prospect during the summer prior to enrollment.
-  **You may not** provide **ANYTHING** to or for a prospect, or the prospect's relatives or friends without first checking.
-  **You may not** provide tickets, transportation or entertain high school, prep school or community college COACHES at ANY location.
-  **You may not** contact any enrolled student-athlete at another institution for the purpose of encouraging them to transfer and participate in another institution's athletic program.
-  **You may not** provide benefits of any kind (e.g., clothing, special discounts, lodging, meals, transportation, tickets, loans of money) to prospects or their relatives.
-  **You may not** make contact with a prospective student-athlete or his/her parents when the prospect is on campus for an official or unofficial recruiting visit.
-  **You may not** contact a prospective student-athlete to congratulate him/her on signing a National Letter of Intent to attend Rollins.
-  **You may not** earmark funds for specific prospects to attend a Rollins summer camp. Instead, you may donate funds to a high school, and that school and its students will decide which camps they will attend.

 **You may not** employ or arrange for employment of a prospect prior to the completion of his/her senior year in high school or official withdrawal/graduation from junior college or prep school. Only at that time may you employ a prospect, provided compensation is for work actually performed and at a rate commensurate with experience and the going rate for similar services in the locale.

 **You may not** provide ANYTHING to a prospect or his/her family or friends without prior approval from the Rollins Compliance Office 407-646-2367.

NCAA Rules Regarding Booster Involvement with Enrolled Student-Athletes

 **You may not pay for or arrange for payment** of room, board, or any type of transportation or entertainment at any time for currently enrolled student-athletes, their relatives, or their friends. If you are a former teammate of the student-athlete, you must seek prior approval from the Compliance Office before providing a student-athlete with **any** benefits.

 **You may not** provide student-athletes with any sort of **extra benefit**, which refers to any special arrangement to provide a student-athlete or his/her relatives or friends with a benefit unavailable to the general student population. This includes, but is not limited to: special discounts (e.g., free or reduced meals, housing), payment arrangements (e.g., cosigning a loan), credits on a purchase (e.g., airline ticket, clothing), discounted services (e.g., tutoring, transportation, dry cleaning), or exchange of services for athletics items (e.g., rings, jerseys, autographs).

 **You may not provide awards or gifts** to student-athletes for any reason. This also prohibits honorariums for speaking engagements. All awards to student-athletes must meet NCAA legislation and be approved by the Rollins Compliance Office.

 **You may not entertain student-athletes or their family or friends.** The only exception to this is that you may, on an occasional basis, provide a student-athlete or team (not family members or friends) with a meal. That meal can be catered, but it must be in your home, on campus, or in a facility used for home competition, and you must receive prior approval from the Compliance Office.

 **You may not** pay or **provide actual transportation** to a student-athlete to attend camp/clinic unless travel expenses are paid for **all** employees of the camp/clinic.

 **You may not** use the **name or picture of an enrolled student-athlete** to directly advertise, recommend, or promote sales or the use of a commercial product or service of any kind. There is a NCAA exception with respect of use of a student-athlete name or picture of an enrolled student-athlete for a charity/non-profit organization, however, **prior approval is required**, contact Rollins Compliance at 407-646-2367 so the appropriate NCAA approval form may be completed.

 **You may** provide an **occasional family home meal** for a student-athlete or the entire team in a sport, provided the meal is in the booster's home, on campus or at a facility that is regularly used for home competition and may be catered provided it is coordinated with the Head Coach. **The meal cannot be catered in a restaurant.** The representative of the institution's athletics interests or an institutional staff member may provide reasonable local transportation to student-athletes to attend such meals.

NCAA Rules Regarding Student-Athlete Employment

You may employ a student athlete(s), provided all of the following rules are met:

-  the student-athlete is compensated for work actually performed,
-  the student-athlete is paid at the going rate in the same locale for similar services,
-  the student-athlete is not hired based on his/her athletic ability (the student-athlete cannot just make a public appearance to promote a business),
-  the student-athlete does not receive any benefits (e.g., transportation, meals, etc.) unless those benefits are provided to all other employees as well, and
-  the employer does not use the reputation of the student-athlete to promote sales/services.

Agents

A student-athlete will lose their amateur status and will not be eligible to compete if:



-  The student-athlete or family member negotiates, signs, or enters into any written or verbal agreement with an agent (for right now or for the future).

-  The student-athlete or family member accepts or receives transportation or other benefits from an agent or anyone who represents the student-athlete in marketing the student-athletes' athletic ability or athletic reputation.
-  The student-athlete competes with a professional team (including if one professional athlete competes on an amateur team).
-  The student-athlete uses their skills for pay or a promise of pay.

Gambling/Sports Wagering



-  Rollins student-athletes, coaches, or athletics employees may not provide information to individuals involved in any type of organized gambling that involves any type of sporting event.
-  Rollins student-athletes, coaches, or athletics employees may not solicit or accept a wager on any type of sporting event.
-  We get bragging rights only!
-  A student-athlete who is involved in any sports wagering activity that involves college sports or professional athletics, through internet gambling, a bookmaker, a parlay card or any other method employed by organized gambling, will be ineligible for all regular-season and postseason competition for at least one year.
-  Any student-athlete who engages in activity designed to influence the outcome of an intercollegiate contest (i.e., point shaving), shall permanently lose all remaining eligibility in all sports.

Honesty and Sportsmanship



RESPECT.
It's the name of the game.

-  Honesty and sportsmanship falls under the Ethical Conduct NCAA bylaw that applies to all student-athletes, coaches, and athletics staff members. Rollins Athletics and the Sunshine State Conference also hold these tenants in high regard and kindly ask all friends of Rollins to adhere to the principles of sportsmanship outlined below.
-  All participating student-athletes shall act with honesty and sportsmanship at all times so that intercollegiate athletics as a whole, their institutions and they, as individuals, shall represent the honor and dignity of fair play and the generally recognized high standards associated with wholesome competitive sports.
-  Principles of Sportsmanship:
 - Respect
 - Responsibility
 - Good citizenship
 - Fairness
-  Administrators, coaches, and student-athletes conduct themselves in a manner that portrays positive role modeling, and also represent their institutions with the values of sportsmanship. The following standards are set forth for all to abide by before, during, and after an event:
 - Exhibit respect and courtesy towards all participants (coaches, student-athletes, and officials) and fans.
 - Exercise restraint in both physical and verbal actions toward others.
 - Make only positive public comments about other institutions, coaches, and student-athletes.
 - Refrain from making public comments critical of officials or the quality of their performance.

NCAA Rules Regarding the Internet

Correspondence via the internet is considered similar to letters, email, or telephone calls. Therefore, the internet may not be used by boosters to contact prospects, their families, or their coaches. Participating in chat rooms, blogs, social networking sites, or instant messaging with prospects is strictly prohibited.



Consequences for Boosters Who Violate NCAA Regulations

Under NCAA rules, Rollins is responsible for all actions of its boosters. Therefore, it is also our responsibility to make you aware of consequences for violating the rules contained within this brochure. Boosters found in violation are subject to losing benefits and privileges, including season tickets, and could be disassociated from Rollins.

...banishes booster, cites
"impermissible contact with
recruit"

Common Questions



Q: Can a booster be involved when a prospect is on an official or unofficial visit to campus?

A: NO. Boosters are precluded from all recruiting activities, including face-to-face contacts with a prospect or his/her relatives at any time.

Q: Can boosters contact prospects to encourage them to attend Rollins?

A: NO. Any such contact could result in the prospect being declared ineligible to participate in athletics at Rollins.

Q: May a booster engage in evaluation activities on behalf of the institution?

A: A booster may view a prospect's contest on his/her own initiative, provided no contact is made with the prospect or his/her family. However, this evaluation may not take place at the request or direction of a Rollins staff member, and a booster is not permitted to contact anyone (e.g., parents, coaches, counselors, etc.) associated with the prospect in an effort to evaluate him/her.

Q: May a booster attend a public event (e.g., high school awards banquet or dinner) at which prospects are in attendance?

A: Yes. However, contact with prospects or their families may not occur, and no attempt can be made to recruit the prospect.

Q: May a student-athlete's name, picture, or appearance be used in a promotional activity?

A: It depends on the situation..

Thank you for helping Rollins Athletics be successful and remembering
that NCAA Compliance is **EVERYONE'S** Responsibility!

Go Tars!

